The Special Meeting of the Board of Trustees of the Florence-Carlton School District #15-6 was called to order by Chair, Mrs. Vickie Cornish, at 4:00 p.m. on Tuesday, June 29, 2010, in the School Library. Present at the meeting were Trustees Mr. Pat Appleby, Mr. Mel Finlay, Mr. Mike Greger, and Dorothy Rhodes; Elementary Principal Mrs. Chrissy Hulla; Principal Mrs. Audrey Backus; Principal Dan Grabowska; and District Clerk Ms. Julie Mason. Mr. John McGee, the Superintendent was also present at the meeting. The Pledge of Allegiance was led by Mrs. Cornish.

CORRESPONDENCE:
None

INDIVIDUALS & DELEGATIONS/ PUBLIC COMMENT:
None.

TITLE IX RESOLUTION:
Elizabeth Kaleva spoke about the Title IX complaint, what the process of the complaint was and the resolution. Ms. Kaleva stated that after OCR had looked at all of the information provided by the District the only issue was the fundraising. She stated that the fundraising funds must be split equally among the boys and girls no matter who does the fundraising. She also stated that this applies to athletics only. It was stated that the District has until July 1, 2011 to figure out exactly what it will do to make sure the fundraising will be distributed equally. The District plans on running different formulas/ideas past OCR to make sure they approve of how the fundraising funds would be distributed equally among those boys and girls athletic teams. Ms. Kaleva spoke about the fact that other schools were currently handling their fundraising the exact same way we were (each group who fundraised got the money they earned) but eventually over time all schools will be held to this same standard of equality when it comes to their athletic groups fundraising. Ms. Kaleva also stated that OCR found the District had a great program with great documentation and gave the District a lot of compliments.

NON-RESIDENT STUDENT APPLICATION:
Mr. McGee stated that Kyle Robert Shorten had attended the Florence-Carlton School the past year, and was going to attend the Stevensville school next year but plans changed, and his parents requested that he be able to attend the Florence-Carlton School again for the next school year.

Mr. Finlay moved to accept Kyle Shorten’s non-resident student application. Mrs. Rhodes seconded and the motion carried 5-0.

PERSONNEL:
A. Administrative
1. 2010-2011 Principal Salaries
Mr. McGee informed the Board that he had met with the principals regarding changes to their salary. It was recommended that each administrator receive a 3% increase for the next school year. This would be in line with what the average for the certified teachers would be receiving between step/lane changes and the 1.25% increase to the base for the following school year. There was discussion among the Board on whether this was an appropriate amount, on their job load, and what increases other Districts in the area had given their administrators.

Mrs. Rhodes moved to hire Dan Grabowska as a high school principal for the 2010-2011 school year at a salary of $69,340 plus $3,500 for extra duty. Mrs. Appleby seconded and the motion carried 5-0.

Mrs. Rhodes moved to hire Audrey Backus as a middle school principal for the 2010-2011 school year at a salary of $66,713. Mrs. Appleby seconded and the motion carried 5-0.

Mrs. Rhodes moved to hire Chrissy Hulla as a elementary school principal for the 2010-2011 school year at a salary of $68,289. Mrs. Appleby seconded and the motion carried 5-0.

2. Superintendent Contract
Mr. McGee noted that this was not something he brought to the Board, he was asked to bring this proposal forward. He stated that it was proposed to add one more year to his contract (his contract currently is
through June 30, 2012) and a 3% increase in salary for each of those three years. Board spoke positively about the Superintendent.

Mrs. Rhodes moved to hire John McGee as the Superintendent for the 2010-2011, 2011-2012, and 2012-2013 school years at a salary of $86,316 for the 2010-2011 school year, $88,905 for the 2011-2012 school year, and $91,572 for the 2012-2013 school year. Mr. Greger seconded and the motion carried 5-0.

3. District Office Staff Pay – 2010-2011

It was stated that the following employees: Maintenance Supervisor, Food Service Supervisor, Personnel/Receptionist, Business Manager/District Clerk, and Administrative Secretary were being recommended for a 3% raise to salary and/or hourly wages and a $50/month increase in insurance benefit. It was also stated that the District Office staff (including Food Service Supervisor) had not had an increase in their health insurance benefit in the last twelve years and in keeping up with both the certified and classified health insurance benefit increases over the years, the $50/month increase would be fair.

Mr. Finlay moved to hire Dennis Burns as the Maintenance Supervisor for the 2010-2011 school year at an hourly wage of $17.51 per hour and with a monthly health insurance benefit of $425. Mrs. Rhodes seconded and the motion carried 5-0.

Mr. Finlay moved to hire Cindy Jarvie as the Food Service Supervisor for the 2010-2011 school year at an hourly wage of $14.32 per hour and with a monthly health insurance benefit of $425. Mrs. Rhodes seconded and the motion carried 5-0.

Mr. Finlay moved to hire Donna Hemphill as the Personnel/Receptionist for the 2010-2011 school year at an hourly wage of $11.43 per hour and with a monthly health insurance benefit of $425. Mrs. Appleby seconded and the motion carried 5-0.

Mr. Finlay moved to hire Julie Mason as the Business Manager/District Clerk for the 2010-2011 school year at a salary of $42,591 and with a monthly health insurance benefit of $425. Mr. Greger seconded and the motion carried 5-0.

Mr. Finlay moved to hire Louise Warila as the Administrative Receptionist for the 2010-2011 school year at a salary of $30,572 and with a monthly health insurance benefit of $425. Mrs. Rhodes seconded and the motion carried 5-0.

B. Certified Staff

1. Hire High School Math Teaching Position

Mrs. Rhodes moved to hire Jason Stewart as the High School math teacher for the 2010-2011 school year. Mr. Finlay seconded and the motion carried 5-0.

C. Extracurricular 2010-2011

1. Cheerleading Advisor

Mr. Finlay moved to hire Paige Pavalone as the cheerleading advisor for the 2010-2011 school year. Mrs. Appleby seconded and the motion carried 5-0.

2. Assistant Volleyball Coach

Mr. Greger moved to hire Jessie Santy as the c-squad volleyball coach for the 2010-2011 school year. Mr. Finlay seconded and the motion carried 5-0.

D. Summer School Program

1. Hire Summer School Tutor

To address concerns over student math scores the District will be offering a summer school math tutoring program. This program is to address the needs of students at the intermediate grade level who did not make proficient scores in math. It was recommended to hire Marlyce Anderson from July 12 – August 7,
2010, up to five hours per day, for twenty-five days, at a rate of $30.00 per hour.

Mrs. Rhodes moved to hire Marlyce Anderson to work up to five hours per day for twenty-five days at an hourly rate of $30 per day.

Dinner Break at 5:31 p.m.
6:04 p.m. meeting back in session.

OLD BUSINESS:
A. Race To The Top
There was nothing new to report on Race To The Top information. It was stated that the state had submitted the application and there was discussion on the different aspects of Race To The Top.

B. Handicap Ramp Contract
Mr. McGee explained to the board that the District had been awarded $115,000 in ARRA funding for Deferred Maintenance or Energy Efficiency projects. These funds were originally earmarked to use as matching funds to the grants through the Department of Commerce. It was recently learned that the District was not awarded those grants, so the District now needs to use the $115,000 by September 30, 2010. The District would like to now use these funds to replace our current handicap ramp. WGM was contacted because of their work on the walkways around the school and the District would like them to engineer, release for bid, and oversee the construction of a handicap ramp by the middle school entry. Mr. McGee passed out the information on the ramp put together by WGM and their Professional Services Estimate ($42,025).

Mr. Finlay moved to hire WGM to engineer and release for bid and oversee the construction of a handicap ramp for our Middle School Building. Mrs. Rhodes seconded and the motion carried 5-0.

C. CTEP Trail Easement
Mr. McGee informed the Board that the County is asking the school district to enter into agreement for our Safe Routes to School project to move forward. The County has been researching the easement issue associated with the trail project and during the research realized that the school also needed to grant an easement for the non-motorized public easement for the Safe Routes To School trail project on the south boundary of the school property on lot 29 of Florence Orchard Homes Edition.

Mr. Rhodes moved to officially authorize the Superintendent to sign on behalf of the Board for the grant of easement for the non-motorized public easement for the safe routes to school trail project on the south boundary of the school property on lot 29 of Florence Orchard Homes Edition. Mrs. Cornish seconded and the motion carried 5-0.

Mrs. Rhodes moved to authorize the clerk to release the unofficial meeting minutes for this special board meeting of June 29, 2010 to the Ravalli County Clerk and Recorder showing the authorization to be attached to the grant of easement for recording. Mr. Finlay seconded and the motion carried 5-0.

BOARD WORK SESSION:
A. Facility Walk Through
The Board, principals, and public were invited to go on the walk through and look at the districts buildings and grounds and discuss any maintenance issues and the state of the facility. Left at 6:46 p.m. Back from walk through at 7:44 p.m.

B. Capital Projects-Summer 2010
Mr. McGee stated that on the walk through he reviewed several areas that need to be addressed, these were also discussed earlier with each building principal and Dennis Burns. These items were noted as areas that need to be taken care of, so there is not priority list, but a list of areas that must be taken care of. It is with the end of the year monies that Mr. McGee is proposing to take care of the following areas:

1. Siding ($2,800)
2. Asphalt parts of the track ($4,500)
3. Steam Table ($7,800)
4. Double Oven ($8,100)
5. Sidewalks in different areas ($23,442)
6. Misc. Lighting ($23,421)
7. Windows ($19,516.75)
8. Lockers ($16,775)
9. Tractor ($33,764)
10. PA System ($15,720)
11. Landscaping ($9,500)

There was discussion on the dollar amount of each project. The total for end of the year monies to be spent was $182,648.75. There was discussion on putting a flag pole and flag at the District office and discussion on some other areas of the school the Board would like to address in the future. There was also discussion on putting any funds left at the end of the year towards increasing our reserves. This has been a goal of the District to increase our General Fund reserves each year.

Mrs. Rhodes moved to approve the purchase of the items on the summer projects 2010 priority list, listed above. Mr. Finlay seconded and the motion carried 5-0.

*Change In Agenda*

D. Finance Committee Appointments/Discussion
Mrs. Cornish read the Policy that was updated to include two community members on the District’s Budget and Finance committee. This committee is an advisory committee to make recommendations to the school Board, the Board will have final say over how the budget is structured. It was stated that there were two community members who have shown interest in serving on this committee, Lin Erickson and Ward Wenholz. The Board was made aware that individuals can be appointed by the chairman of the Board, it does not take Board action. There was discussion on when the committee should be formed and what should be discussed first and if we should continue to look throughout the summer.

Mrs. Vickie Cornish appointed Lin Erickson and Ward Wenholz to be part of the Budget and Finance Committee.

C. 2010-2011 Goals
The Board discussed the goals they would like see for the District in the upcoming year. Each Board member got a chance to list their goals and there was discussion on the different ideas. Some of those ideas were, plan for communication and public relations, policy/handbook review, academic awareness, continue with the bullying program, building planning, and budget and finance information and transparency. The Board decided to define their goals more and bring it back for discussion at the August meeting.

E. Finance Coding Discussion
Tabled

NEW BUSINESS:
A. Approval of June Warrants

Mr. Finlay moved to approve the June 2010 warrants as presented. Mr. Greger seconded and the motion carried 5-0.

B. Authority For Final Expenditures for 2009-2010
The Board was asked to grant authority to the superintendent and clerk to spend down the current budget as close to zero as possible without over spending our 2009-2010 budget. This would take place only under the consultation of the Board Chairman. As discussed previously the left over monies from 2009-2010 to be used to increase the school’s general fund reserve.

Mr. Finlay move to grant authority to Mr. McGee and Ms. Mason to pay bills and encumber monies to pay for items identified as expenditures for the remainder of the 2009-2010 school fiscal year.
Mrs. Appleby seconded and the motion carried 5-0.

C. 2009-2010 Year To Date Expenditures and Encumbrances
Ms. Mason went over each of the budgeted funds and the Lunch program, the Adult Ed, Drivers Education, and Technology funds with the Board. She informed the Board that the Food Service program had made approximately $7,500 this school year. This is a great accomplishment again by the Food Service Program as it is self-sufficient and did not have to be supplemented by the general fund. Ms. Mason stated that the District had used all of the grant money that needed to be used by June 30, 2010 and went over each of the grants and the totals that were spent.

D. Approval of July Warrants
Since there will not be a Board Meeting in July, the Board was asked to approve several invoices/items due before August 1st. These items include the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.S.S.F./Western States Insurance</td>
<td>2010-2011 Insurance</td>
<td>$34,877.00</td>
</tr>
<tr>
<td>M.H.S.A.</td>
<td>Liability Plan</td>
<td>$365.00</td>
</tr>
<tr>
<td>M.H.S.A.</td>
<td>Annual Fees</td>
<td>$2,750.00</td>
</tr>
</tbody>
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Mrs. Rhodes moved to pay the July warrants as listed. Mr. Finlay seconded and the motion carried 5-0.

E. Handbook Changes
1. Elementary Handbook
Mrs. Hulla went over the changes in the elementary handbook and the Board went over the copy of the handbook with the changes noted.

2. Middle School Handbook
Mrs. Backus went over the changes in the middle school handbook and the Board went over the copy of the handbook with the changes noted and reviewed any questions on the changes.

3. High School Handbook
Mr. Grabowska went over the changes in the high school handbook and the Board went over the copy of the handbook with the changes noted. He noted that there were very few changes this year.

4. Extracurricular Handbook
Mr. Grabowska went over the changes in the high school extracurricular handbook with the Board.

Mrs. Rhodes moved to accept the handbooks as amended. Mrs. Cornish seconded and the motion carried 5-0.

AT 9:41 p.m., the Board Meeting was adjourned.

ATTEST: ___________________________ CHAIR: ___________________________

Julie Mason                        Vickie Cornish
District Clerk                    Chair